



DSANV

THE DOWN SYNDROME ASSOCIATION
OF NORTHERN VIRGINIA

**DSANV Board of Directors Meeting
Sunday, January 12, 2020 @ 6:00pm
DSANV Offices – Service Source Disability Resource Center
10467 White Granite Drive, Oakton, VA 22124**

Participating in Office: Heather, David E, Dorene, Charlotte, Samantha, Katie, David H
Participating via Phone: Casey, MarCi, Erin, Mary
6:08 meeting called to order

Presidents Report

- President asked for a roll call of committee membership. Finance (Rob, Mary). Development (MarCi, Casey, Katie, Dorene, Abel). Governance (Samantha, Katie). Samantha will check bylaws for composition of Executive Committee

Approvals

- Agenda – Samantha Motion, David E second; Motion passed unanimously.
- Minutes November 2019 – Heather motioned; Samantha second; Minutes approved unanimously.
- Membership Approval - Heather motioned; Samantha second; Members approved unanimously.

Executive Director Update

- WDS – currently targeting Loudoun Co schools (creating a virtual package for schools to hold their own events). Will make this available to all members to share with their own schools. DSANV has no specific community event(s) planned.
- Dorene asked for more specifics on Educational programs. She will forward ideas for consideration.

Financial Update

- Dorene provided financial update and past year's comparisons. There was discussion about continued database cleanup to assist our development efforts.

Business Update

- 2020 Budget – cost cutting ideas discussed. Samantha moved to approve 2020 budget. Dave H seconded. Budget approved
- Board Development
 - Officer Nominations 2020-2021; discussed board terms; seeking new board president
 - Statement of intent for board renewals - Looking for new 2020 Board Members. We will put out a call to the membership seeking new Board Members in our January newsletter.

New Business

- Buddy Walk site search update – MarCi provided options to consider (Occoquan Regional, Ft Hunt Park, Clemyjontri. We could go back and review the GMU site to see if their construction changes would still work for our event.
- Standards for Excellence Guiding Principles – Mission, Strategy and Evaluation
 - Reviewed Center for Non-Profit Advancement document. Discussed for clarity and additional suggestions on each topic area.

Motion for meeting to adjourn made by David E. Seconded by Katie. Meeting adjourned at 8:09 PM

Executive Session

Next Meeting: 15 March 2020 @ 6:00PM

2020 Board Meeting schedule: 17 May, 12 Jul, 13 Sep, 15 Nov