



DSANV

THE DOWN SYNDROME ASSOCIATION
OF NORTHERN VIRGINIA

**DSANV Board of Directors Meeting
Sunday, September 08, 2019 @ 6:00pm
DSANV Offices – Service Source Disability Resource Center
10467 White Granite Drive, Oakton, VA 22124**

Participating in Office: Dave H, David E, Dorene, Charlotte, Samantha, Heather, Casey, Katie, Abel

Participating via Phone: Erin, Marci

Presidents Report

- Focus on getting the Buddy Walk over the line
- Stacy Engles has started at the Program Assistant

Approvals

- Agenda – Dorene motioned, Dave H. seconds; motion passed unanimously.
- Minutes July 2019 – Casey motioned; Charlotte second; Minutes approved unanimously.
- Membership Approval - Heather motioned; David E. second, Members approved unanimously.

Executive Director Update

- ED Report sent to BOD on 9/8 (Mary out on vacation)
- Provided update on Buddy Walk (Registration, Sponsors, Festivities, Volunteers)
- Successfully imported member and sponsor data into Salsa from past 10 years
- Update on Volunteer workforce

Board Development

- Looking for new 2020 Board Members
- Need to determine 2020 Executive Committee

Financial Update

- Dorene provided financial update.
- Grant Development – Need to prioritize

Calendar

- No 2020 Calendar
- Potentially think about Advocate and Celebrity Calendar

Business Update

- Cyber Insurance – recommendation is that we do not get it. Need internal PII policy. Salsa has coverage for their solution.
- Programming – Identify philosophy and guidelines - % of program paid by member fee. “DSANV pays for 50% of cost”. Donation would be appreciated. Follow-up survey.

- Sam Motioned for DSANV to cover 50% of cost, Abel Seconds, passed, programming is paid 50%

Meeting ended at 7:35 PM

Executive Session

Adjournment – 8:05 PM

Next Meeting: 10 November 2019 @ 6:00PM

2019 Board Meeting schedule: 13 Jan, 10 Mar, 19 May, 14 Jul, 8 Sep, 10 Nov