



DSANV Board of Directors Meeting
Sunday, July 14, 2019 @ 6:00pm
DSANV Offices – Service Source Disability Resource Center
10467 White Granite Drive, Oakton, VA 22124

Participating via Phone: Justin K., Charlotte W., David E., Heather T., Mary F., Samantha F., Erin, Casey C., Dave H., David E., Dorene R.

Approvals

- Agenda – Heather motioned, Dorene seconds; motion passed unanimously.
- Minutes January 2019 – Heather motioned; David H. second; Minutes approved unanimously.
- Membership Approval - Heather motioned; Dorene second, Members approved unanimously.

Executive Director Update

- Cooking Club program started, and new Books and Buddies program launched.
- Hosted NDSS Buddy Walk Program Manager at the DSANV offices to learn best practices for Buddy Walk.
- Interns are heavily focusing on IT (data cleanup) and Buddy Walk activities
- Most recent newsletter went out on the new IT platform
- Anita is working on consolidating and cleansing 10 sources of membership and donor data into a single import and will be ready to add that to Salsa soon.
- Website launched with a need to do some further optimization.

Financial Update

- Dorene provided financial update.
- New Bank account with Main Street setup and transition has started
- Results from the 3/21 fundraiser were provided

Business Update

- Grant material provided on share drive to be used for Grant development per the previously shared schedule.
- Dorene volunteered to be added to the Grant Team

Buddy Walk Update

- Buddy Walk site has been launched
- Committee met and Justin provided some knowledge transfer
- Staff will be doing more of the administrative tasks so the Committee can focus on outreach
- Mary and Thom have scheduled 8 appointments with potential sponsors
- Sponsorship Forms have been completed and ready to distribute

- Plans to use NDSS tool kits from Team Captain and maximizing peer-to-peer fundraising training.
- Communication plan is being developed by the volunteer team
- Vacation raffle will be included in Buddy Walk. Can buy tickets or earn them based on hitting specific fundraising criteria.

New Business

- Justin provided options coverage options and cost for criminal insurance coverage.
- Still waiting for final quotes for the cyber insurance that covers data protection

Meeting ended at 7:18 PM

Executive Session

Adjournment – 7:35 PM

Next Meeting: 08 September 2019 @ 6:00PM

2019 Board Meeting schedule: 13 Jan, 10 Mar, 19 May, 14 Jul, 8 Sep, 10 Nov