



DSANV

THE DOWN SYNDROME ASSOCIATION
OF NORTHERN VIRGINIA

**DSANV Board of Directors Meeting
Sunday, May 19, 2019 @ 6:00pm
DSANV Offices – Service Source Disability Resource Center
10467 White Granite Drive, Oakton, VA 22124**

Participating in person: Katie R., Justin K., Charlotte W., David E., Heather T., Mary F., Samantha F.

Call-in: Erin, Casey C., Dave H., Nora B., David E.

Welcome and President's Report

- 2019 Taxes Completed
- Insurance Update – insurance company recommended adding add criminal and cyber, Justin volunteered to research and make recommendation to board.
- Community Fundraiser – Orange Theory Fitness brought in \$500, Board Members Katie and Casey participated.
- Matchbox Fundraiser – Dave H. to follow-up World Down Syndrome Day event.

Approvals

- Amend Agenda – add nomination of Secretary; Justin motioned, Heather seconds; motion passed unanimously.
- Minutes January 2019 – Casey motioned; Justin second; Minutes approved unanimously.
- Membership Approval - Heather motioned; Katie second, Members approved unanimously.

Executive Director Update

- Your Membership (with board approval) software subscription not renews, moving to Salsa with integrated website. Kick-off meetings with Salsa and Website Vendor occurred.
- Summer Wellness Program - Working with therapist to start program.
- Cooking Club to start June 24 and there will be 2 – 3 sessions this summer.
- Discussions with Handshake for Businesses (profit and nonprofit) to match possible internships candidates from Universities like George Mason and GWU.

Financial Update

- Treasurer to begin providing year-over-year comparison going forward
- Katie provided financial update.
- DSANV has a line of credit that needs be secured with funds. Going to investigate opening line of credit that does not required secured.
- Considering new bank based given customer services issues with current bank. Board Member recommended looking into Main Street Bank based his experience banking with them over the past 2 years.

Business Update

- 6 Board members attended, staff, and volunteers. Group volunteered to apply for potential grant opportunities. Also added to target list of potential future sponsors.

Buddy Walk Update

- Tom Rohlfing has volunteered to be the Buddy Walk Chair.
- The date of this year's Buddy Walk will be October 6th at Signal Hill Park in Manassas, VA.

New Business

- Changes to the Conflict Interest Policy was presented to Board for a vote. Motion; Charlotte, Justin second, Members approved unanimously.
- Campership – 1 application received and approved for a 2-week camp. Motioned; Justin, Samantha second, Members approved unanimously.

Meeting ended at 7:22 PM

Executive Session

Adjournment – 7:45 PM

Next Meeting: 14 Jul 2019 @ 6:00PM

2019 Board Meeting schedule: 13 Jan, 10 Mar, 19 May, 14 Jul, 15 Sep, 10 Nov