



DSANV

THE DOWN SYNDROME ASSOCIATION
OF NORTHERN VIRGINIA

**DSANV Board of Directors Meeting
Sunday, November 10, 2019 @ 6:00pm
DSANV Offices – Service Source Disability Resource Center
10467 White Granite Drive, Oakton, VA 22124**

Participating in Office: Heather, David E, Dorene, Charlotte, Samantha, Katie, Erin, Justin, Mary,
Participating via Phone: Casey, MarCi
6:07 meeting called to order

Presidents Report

- Buddy Walk – day of event was successful. Finances similar to 2018.

Approvals

- Agenda – move to replace discussion of “2020 Program Plan” to Finance and Governance committee reinstatement discussion. Katie Motion, Heather second. Motion passed unanimously.
- Agenda – Justin motioned, Samantha. seconds; motion passed unanimously.
- Minutes September 2019 – Samantha motioned; Justin second; Minutes approved unanimously.
- Membership Approval - Heather motioned; David E. second, Members approved unanimously.

Executive Director Update

- ED Report sent to BOD on 7 Nov 2019.
- BW donations continue to trickle in weekly.
- Intern will pull together giving Tuesday campaign using Salsa templates.

Financial Update

- Dorene provided financial update.

Business Update

- Buddy Walk outbrief.
- Board Development
 - Discussion of Board commitment.
 - Looking for new 2020 Board Members. Key skill gaps include finance and marketing/communication

New Business

- Plan to establish a finance committee.
- Plan to establish a governance committee or PoC. Samantha, Katie volunteered.
- 2020 Budget discussion

Meeting ended at 8:47 PM

Executive Session

Next Meeting: 12 January 2020 @ 6:00PM

2020 Board Meeting schedule: 12 Jan, 15 Mar, 17 May, 12 Jul, 13 Sep, 15 Nov